

ALBERTA WATER COUNCIL

MEETING #13

November 16, 2006

Edmonton, Alberta

Executive Summary

Council agreed to meet five times in 2007, in January 30, March 27, June 14, September 27 and November 28-29. Meetings will alternate between Edmonton and Calgary.

Members approved six recommendations from the Water Conservation, Efficiency and Productivity Definition Project Team, which focused on desired outcomes, principles and key definitions for use by WPACs and sectors as they develop their plans. This team noted a need for better integration of processes to manage air, water and land, and Council asked the Shared Governance Working Group to consider how this matter could be addressed. In a separate decision, Council established a Sector Plan Working Group to draft terms of reference for a Sector Plan Project Team. This team will then develop a framework that lays out the expectations and provides guidance for groups that will ultimately do plans for their specific sectors.

Council discussed a two-part proposal from the Water Management Knowledge Broker Function Project Team. Council agreed that the team should proceed with the case study to look at the North Saskatchewan Watershed Alliance experience in developing their State of the Basin report after confirming this is not duplicating work already underway, and subject to securing funding. The team was asked to meet with WPACs and others to clarify and refine the prototype concept in part 2 and report back to the Council.

As part of the transition to an arm's length organization, Council approved the allocation of three seats for First Nations with Treaty 6, 7 and 8 each having a seat.

The Communications Committee presented a draft communications strategy and described a number of activities that could be undertaken in support of the various objectives. Council was satisfied with the direction of the draft and asked the committee to work with their consultant to come back with a final, more detailed plan.

The Reporting Project Team summarized its assessment and observations on implementation progress on Water for Life, as part of the second review report. Council provided feedback and the team plans to bring a full draft report and communications plan to Council for approval at the next meeting. Members also discussed the possibility of briefing the new premier early in 2007 on the Council's work and implementation of Water for Life.

Council approved seven "scope" statements that will form the core of the draft terms of reference for a Shared Governance Project Team. Members also heard a presentation about the work to date of the Policy Issues and Gaps Project Team, which will have a final draft report on policy issues and gaps in December. The team will report back in January. The Shared Governance Working Group, the Policy Issues and Gaps Team and the Water Conservation, Efficiency and Productivity Definition Team will work closely to avoid overlap in their activities.

Council heard a brief presentation from Dr. Peter Hackett about the water research strategy and the emerging plans for water research in light of the recent government allocation of \$30-million.

Summary of Discussion

Peter Watson convened the business meeting at 9:00 am. He thanked the Alberta Forest Products Association for their contribution to hosting the social event the night before, and Bob Sandford for his excellent presentation. He welcomed everyone, and those present introduced themselves.

1 Administration

1.1 Review of Agenda

The agenda was approved by consensus. Some adjustments were made throughout the meeting to accommodate time constraints by presenters.

1.2 Approval of Summary Report from September 14, 2006 Meeting

The summary report was adopted by consensus and will be posted on the Council website.

1.3 Action Items from September 14, 2006 Meeting

Terry Sly reviewed the action items from the September 14th meeting. All actions are complete or in progress. The Wetland Policy Project Team initially intended to make a presentation to this meeting, but needed more time to collate comments received and revise the documents.

1.4 Executive Committee Report

Peter directed members to the minutes of the October 20 executive meeting, noting particularly the following points:

- To assist members in preparing for meetings, Council agendas will indicate the intended outcome for each item and where a decision is required.
- Thank you letters to Aboriginal communities encouraged them to get involved with the WPAC to be established in their basin as a way to deal with their water concerns. As well, Council members were asked to take the concerns raised on the tour back to their sectors, as appropriate. Lisa advised that she intends to follow up with those sectors and would like to be advised as to how these concerns will be addressed.
- The secretariat will be organizing two more systems thinking workshops to help Council members and alternates become familiar with this approach. One will be held in Edmonton and one in Calgary.

1.5 Council Meeting Dates for 2007

The executive proposed four meeting dates for 2007, noting that quarterly meetings will give teams a little more time to complete their work. Compressed time frames associated with five meetings per year can make it difficult for teams to undertake sufficient consultation with their sectors and resolve any issues in advance of Council meetings. Some members expressed concern that not meeting until March would create a significant delay for some teams, in particular the Wetland Policy team, which expects to undertake public consultations in early 2007. Members agreed to add a January meeting. (Note: The original March date had to be changed due to venue availability.) The meeting schedule for 2007 is:

- Tuesday, January 30, Calgary
- Tuesday, March 27, Edmonton
- Thursday, June 14, Calgary
- Thursday, September 27, Edmonton
- Wednesday night, November 28 and Thursday, November 29, Calgary

No field trips are planned for 2007, but if members have suggestions for a tour, they should note it on the meeting evaluation form or email Terry.

2 Water Conservation, Efficiency and Productivity Definition Project Team

David Hill presented the team's final report, reviewing the definitions, principles, and the few wording changes that were made in response to comments from Council. The team expects that its work will be useful for various audiences, including the Council, sectors and WPACs. David reviewed all the recommendations, focusing on recommendation 7 in this draft. He reminded the Council that the team had brought forward the issue of process integration in its draft report in September in the form of a Statement of Need. The team recognized that this matter was outside its terms of reference but felt that it required Council's attention. At that meeting, Council agreed it was important and asked the team to reframe the concerns as a recommendation in their final report. Review of the draft recommendation by Government of Alberta (GOA) members just prior to the meeting raised two points:

1. Accountability of the GOA for the integration of air, water and land management.
2. Presentation of important ideas that are outside a team's terms of reference.

Members discussed the team's report, noting the following:

- Although WPACs have not been established in many areas, existing WPACs have faced the challenges of integrating these processes. Developing and implementing watershed management plans requires attention to land management as well as water.
- A key systems challenge is figuring out how mandates of the Council, SREM, CASA and other organizations fit together.
- The integration issue is one that other Council teams will also need to grapple with. It might be appropriate to ask the Shared Governance Working Group to consider this issue when it develops terms of reference for the project team.
- The Council needs a solid and clear process to follow when teams identify issues that fall outside their terms of reference. This can be addressed in the process guidelines now being drafted. In hindsight, this issue should have been left as a Statement of Need since by asking the team to frame it as a recommendation, Council was effectively expanding the team's terms of reference.

Decision 13.1: Council 1) approved recommendations 1-6 from the Water Conservation, Efficiency and Productivity Definition Project Team, and 2) asked the Shared Governance Working Group to consider how to address the issue of integrating planning processes.

Action 13.1: The Water Conservation, Efficiency and Productivity Definition Project Team will revisit and refine the wording in the original statement of need, make any other necessary changes to the report, and present it for final approval at the January meeting.

3 Water Conservation, Efficiency and Productivity Sector Plans

The Council had asked the Water Conservation, Efficiency and Productivity Definition Project Team to consider the structure of a working group to develop terms of reference for a Sector Plan Project Team. David Hill reviewed the team's thinking on sector plans and identified a number of things such a group could do. He also presented a list of potential members for the proposed working group, noting that most members of the current team have said they are willing to continue with this next task. The intent is that ultimately WPACs would prepare watershed management plans, and sectors will do their plans in support of the

watershed management plans. Before this work can begin, thought needs to be given to what the plans should include. The proposed working group would develop terms of reference for a project team. The project team will come up with a framework that lays out the expectations and provides guidance for groups that form to do plans for their sectors. The Council would approve the terms of reference as well as the framework prepared by the project team, but it would be the job of the sectors to prepare their own plans.

Council members raised the following points in discussion:

- Some members thought it might be prudent to have a smaller group develop the terms of reference, then expand the size for the eventual project team. Others thought that broad representation would ensure all perspectives are at the table. The project team could have the same membership as the working group and members would already be up to speed.
- The working group should consider how the environmental background would be addressed in all sector plans, and its recommendation for project team composition should ensure that this perspective is at the table.

Decision 13.2: The Council agreed to establish a Sector Plan Working Group, with the composition as recommended, to develop draft terms of reference for a Sector Plan Project Team.

Action 13.2: The five new sectors on the working group (mining, ENGO, chemical manufacturers, City of Calgary [large municipality], and livestock industry) will identify their representatives and advise Terry by December 31.

4 Water Management Knowledge Broker Function Project Team

John Donner reviewed the material presented by the team at the last meeting. He compared the knowledge broker function with the concept of an information portal. A knowledge broker (KB) will contribute to attaining the overall vision of the AWC by: a) linking water management decision makers with the information that will allow them to make effective outcome-related decisions, and b) identifying and prioritizing knowledge needs and gaps to enable focused research and effective use of scarce resources. The KB prototype proposal has two parts: a case study that would look at the North Saskatchewan Watershed Alliance experience in developing their State of the Basin report, and a prototype that would focus on the Red Deer River basin. The team envisions the prototype component needing two people full time for 18 months. The team appreciates the existing need by WPACs for information, but views the 18-month time frame as ambitious and does not think it can be shortened. The project is subject to securing funding, but the team hopes that AENV would be able to provide some support.

Members discussed the proposal, noting the following comments (responses to questions are noted by open bullets):

- Traditional knowledge needs to be captured in the KB function.
- The relationship between the KB and management questions needs to be clear. Where does the KB role end and the role of management questions begin?
 - The team envisions the KB being actively engaged with decision makers. If a decision maker requests data or information, the KB would ask about the reason, determine where the information is available, etc. The relationship

between the KB and decision makers would be interactive, which is where the team sees a major difference between the KB and a portal.

- Is this project being designed to enable access to experience and information at the international level?
 - The KB will be part of a network of networks; it will provide an intelligence function as well as links with the people who need the information. The team wants to find a way into existing systems and take advantage of what's already there, not recreate it.
- The Bow River Basin Council (BRBC) and the North Saskatchewan Watershed Alliance have contemplated assembling an expert international panel to provide strategic advice to basin councils, but it may be better if this were done through the AWC as a provincial organization and made available to everyone.
- Is there a danger that the proposed prototype is competing with the private sector?
 - The team discussed the potential use of consultants. A KB will be able to do things that a private consultant can't do. A KB will provide continuity and ensure that basins are not starting from square one every time they want to assemble data or information; e.g., in one case, a consultant set up a database for a project, but when the licence expired, the database had to be destroyed. It would also make it easier to share information among WPACs.
- The BRBC has been working with other partners for some time to develop a water information portal. They have a business plan in place and have approached potential funders. BRBC has concerns that if the Council approves the prototype, it will undermine their work to date and make it very difficult to obtain funding. Those who are not familiar with both the information portal project and the knowledge broker prototype may not fully appreciate the differences. Part of their business plan is to expand the portal to include information from and provide access to all WPACs but they need to secure resources first.
 - The Council previously directed that this work should be accountable to the Council, but there does appear to have been a lack of timely communication among the parties working on knowledge and information activities. The KB regards WPACs as a key audience, as well as the AWC, but others also need the same information to make decisions.
- The team should ensure that the proposed case study is not duplicating a project that may already be underway by a graduate student at the U of A.

Decision 13.3 The Council directed the Water Management Knowledge Broker Function Project Team to:

1. *Proceed with part 1 of its proposal (the case study), subject to a) confirmation that this project is not duplicating work already underway, and b) securing funding for the work.*
2. *Expand its discussions with WPACs, particularly the BRBC, and WaterSmart to refine and clarify part 2 of its proposal (the KB prototype), and advise the Council of the direction this work will take.*

5 Transition to Arm's Length Organization

5.1 Membership Structure

Terry Sly reviewed the membership structure and selection process, which has been refined since Council approved the transition plan at the last meeting. The secretariat will be

contacting the organizations represented on Council to apprise them of the steps to be taken in conjunction with the transition and to work with sectors that may need assistance in identifying their Member. If there are any questions, these can be discussed with Terry when he makes that contact.

5.2 First Nations Membership

Creating three seats for First Nations on the new Council was raised at the September meeting but a formal decision was deferred to this meeting. Lisa advised that the Chiefs' Summit affirmed that she represents only Treaty 8, and that Treaties 6 and 7 should be invited to join the Council. They have been advised that Council has made room for them to be represented but they have not yet responded.

Decision 13.4: Council approved the allocation of three Member seats for First Nations in the incorporated Society, with Treaty 6, 7 and 8 each having a seat.

5.3 Revised Memorandum of Understanding

Terry reviewed the revised MOU, noting the areas that had been changed in response to comments from the Government lawyer. A revised copy was provided to members. Peter reiterated the GOA commitment to play a strong role at both ends of the process: at the front end to advise if issues that Council might be considering are inappropriate for Council to address, and at the back end to take forward consensus decisions to the respective ministers.

5.4 Process Guidelines

Process guidelines are being drafted. A draft table of contents has been reviewed by the Transition Committee and by the executive and is included in the briefing binder. Members were encouraged to provide any comments or suggestions to Terry by December 1.

6 Communication Strategy Subcommittee

Joe Miller provided the context for the communications strategy, noting that the committee aimed to respond to the AWC's communications needs and desires. They focused on the following areas:

- Strategies and tools for members to communicate back to their stakeholder groups,
- Strategies and tools to communicate to a larger group of people interested in water and water issues, including policy makers, and
- Ways to reach a broad general public.

Val Mellesmoen presented a draft communications strategy to proactively position and profile the Council and its work. The strategy has four key objectives and proposes a number of activities to meet each one. The committee is planning to come back with a more detailed plan and proposal for developing a logo, etc. Council discussed the draft strategy and provided the following feedback (responses to questions are noted with an open bullet):

- Having an effective communication strategy is a key step forward and will take energy to maintain momentum. A generic presentation will help ensure consistent messages and assist members with their outreach. Also, we need to get information to the public; why is the public not shown as a primary stakeholder? Alternatively, should we have a plan for reaching secondary audiences?
 - The thinking was to start with the audience that is closest to the Council and most interested in the Council's work. The AWC's role is not necessarily to

be the voice on water to the public – that is the role of the Government. The public aspect is important and does need to be fleshed out, but with limited resources, that may have to wait. Public outreach is costly and the committee wanted to focus on what it could do in a timely and cost-effective manner.

- The Council will need to consider how, when and if to respond to water issues that are in the public domain.

The Council was generally satisfied with the direction the communications strategy is taking and agreed that the committee should come back with a final, more detailed plan. It was noted that Val Mellesmoen was hired on a contract basis to help the committee get started, but when the transition to an arm's length organization is completed, the Council expects to have a communications person on staff.

7 Reporting Project Team

Ron Pearson described the approach taken by the team in the second review of implementation progress on Water for Life. This report and overall WFL stewardship is a central component of the work of the Council. Ron presented the strategic intent, short-term purpose, overall assessment and observations by the team on each of the six elements. It is important to note that, irrespective of progress, much of this activity was not happening three years ago. The team intends to bring a draft review report to Council for approval, along with a communications plan.

Council noted the following points in discussing next steps:

- There is increasing understanding that water issues can't be resolved in isolation from air and land management, so we should consider adding a statement to that effect.
- Council needs to consider how to facilitate rather than prescribe action. We have a critical opportunity, with the current interest in water, for the AWC to provide the context for why faster action is needed and to suggest where the focus should be for the next one to two years.
- WFL was based on consultations and the thinking at the time the strategy was done. It was, in essence, a snapshot. As our thinking evolves, as new information comes available, and as we see the impacts of implementation, it may be necessary to look at WFL through a different lens.

Council agreed with the overall content and direction of the work to date and with the themes, and advised the team to shape the review report along the lines that emerged during the discussion.

Members also recognized the opportunity presented by the selection of a new premier and the expected ensuing discussion by political decision makers on priorities. It was suggested that Council build on the work of the reporting team by preparing a short briefing note on implementation of WFL, specifically noting the priority areas Council has identified for action in the short term. In its communication to the new leader, Council could indicate it is finalizing its review now and would be ready to meet with him and appropriate ministers to discuss progress on WFL in early 2007.

Action 13.3: The secretariat will arrange a conference call involving the executive and Ron Pearson as chair of the Reporting Team to discuss what offer the Council could make to the new premier regarding implementation of Water for Life.

8 Shared Governance Working Group

Bob Cameron and Phyllis Kobasiuk reviewed the tasks assigned to the Shared Governance Working Group and their work to date. The group is seeking feedback on the nine proposed scope items to define the core of the terms of reference. A number of points were made during Council discussion of this team's work:

- It appears there may be overlap between this group's work and the work of the policy issues and gaps team. Council needs a mechanism to ensure that terms of reference for its teams do not duplicate work.
- It will be important to have a provincial perspective as well as a local perspective in addressing shared governance issues.
- Scope item 8 (in the presentation but not in the briefing book materials) assumes that water is held in right of the Crown. This raises concerns for First Nations. Since the group does not intend to suggest any changes to ownership, the group was asked to delete this scope item.

As indicated in decision 13.1, Council asked the Shared Governance Working Group to consider how to address the issue of integrating planning processes..

Action 13.4: Before the January Council meeting, the secretariat will facilitate a meeting of project managers of the Policy Issues and Gaps Project Team and the Shared Governance Working Group, to look at what they are doing and where there may be overlap, and convey the findings to their respective chairs for inclusion in future discussions by their teams.

Decision 13.5: With the exception of the core statement regarding ownership of water, Council confirmed the direction of the working group in developing core scope statements as the basis for the terms of reference for a Shared Governance Project Team.

9 Water Policy Issues and Gaps Project Team

Judy Stewart updated the Council on the work to date of the Water Policy Issues and Gaps Project Team. The terms of reference for the team were extensive and the team has found it challenging to complete the work in the anticipated time frame. She noted that the team intends to finalize the list of policy issues and gaps in December and hold a workshop with subject matter experts in January. The inventory of water outcomes is complete and the team has hired a consultant (Waxwing Associates) to support the issues and gaps work. The team has identified six priority questions that need more work, and has also flagged the need for better integration among various environmental components. The team expects to complete phase 1 of its work, including the workshop, with the initial budget, and will determine shortly what funds it needs to complete phase 2.

A number of points emerged during discussion:

- The team looked at both provincial and federal legislation in the inventory, including the Canadian Environmental Protection Act and the Drinking Water Standards.

- The team will not be doing sector-specific consultations, but if sectors have concerns, they should go online to <http://www.waxwingsar.com/WPSII%20Home.htm> and provide comments through the website.
- The Business Planning Committee did not expect this team to necessarily resolve the issues but rather identify issues for the Council to pursue based on resources. What does the team envision as phase 2?
 - The team is now developing a list of issues and criteria for prioritizing them. They will give the Council a list of the top priorities for further work. They expect to have a final draft report ready in December. The team also recognizes that mechanisms to deal with watersheds are lacking. This gets into the domain of several sectors, including oil and gas, forestry, municipalities, First Nations, and others. To truly look at the big picture and integrate air, water and land, we need a new system.

Action 13.5: The executive will look at the Water Policy Issues and Gaps team's December report, including the budget, workshop plans and overall timelines, and provide feedback to the team as appropriate.

Action 13.6: The Water Policy Issues and Gaps team will review its work plan and timelines and report back to Council in January on what remains to be done and how it plans to proceed.

10 Presentation: Water Research Strategy

Peter Hackett with Water Ingenuity provided a brief update on water research. A virtual Water Research Institute is being established and will involve qualified performers of water research. It will be governed by a management advisory board and recommendations for board members are now being sought. They expect to be calling for proposals for research early in fiscal year 2007-08, with a focus on technologies to deliver water and knowledge to inform water management in Alberta. Existing water research in universities will continue to be funded but the goal is to broaden the research and involve more than just the universities.

The meeting adjourned at 5:00 pm.

Attachment 1: Meeting #13 Attendees

Council Members and Alternates:

Nick Bayliss, GOA and Provincial Authorities (Alberta Health and Wellness)
Bill Berzins, Non-government Organization (Watershed Planning and Advisory Councils)
Rachel Bocock, Government (Small Urban)
Cheryl Bradley, Non-government Organization (Environmental)
Jim Csabay, Industry (Irrigation)
Jack DeBoer, Industry (Livestock)
John Donner, GOA and Provincial Authorities (AAFRD)
Susanne Forbrich, Government (Environment Canada)
Jim Hackett, Industry (Power Generation)
David Hill, Industry (Irrigation)
Joyce Ingram, GOA and Provincial Authorities (Alberta Sustainable Resource Development)
Al Kennedy, Industry (Chemical and Petrochemical)
Lisa King, Government (First Nations)
Al Maurer, Government (Large Urban)
Joe Miller, GOA and Provincial Authorities (Alberta Energy)
Keith Murray, Industry (Forestry)
Larry Nolan, Industry (Livestock)
Ron Pearson, Non-government Organization (Fishery Habitat Conservation)
Brad Pickering, GOA and Provincial Authorities (Alberta Sustainable Resource Development)
Richard Quail, Government (Small Urban)
Judy Smith, Industry (Mining)
Kevin Stashin, Industry (Oil and Gas)
Kim Sturgess, GOA and Provincial Authorities (Alberta Economic Development Authority)
Frank Vagi, Non-government Organization (Watershed Planning and Advisory Councils)
Linda Van Gastel, GOA and Provincial Authorities (Alberta Science and Research Authority)
Jim Vollmershausen, Government (Environment Canada)
Peter Watson, GOA and Provincial Authorities (Alberta Environment)
Les Wetter, Non-government Organization (Wetland Habitat Conservation)
Jay White, Non-government Organization (Lake Environment Conservation)

Non-Member Presenters:

Terry Sly, AWC Secretariat, *Items 5.1 and 5.3*
Val Mellesmoen, *Item 6.0*
Bob Cameron and Phyllis Kobasiuk, *Item 8.0*
Judy Stewart, *Item 9.0*
Peter Hackett, *Item 10.0*

Guests:

Giselle Beaudry, Alberta Environment
Margaret Chandler, GreenFuse
Denise Hammel, First Nations (Alberta) Technical Services Advisory Group
Mark Haxby, Alberta Economic Development
Cam Lane, Alberta Sustainable Resource Development
Tim LeClair, Métis Settlements General Council
Debra Mooney, Alberta Health and Wellness
Jamie Wuite, AAFRD

Secretariat:

Kate Rich
Terry Sly
Tim Toth

Andy Ridge
Kim Sanderson
Neil Wandler

Absent with Regrets:

Bob Barss, Government (Rural)
Gerald Cunningham, Government (Métis Settlements General Council)
Mike Kelly, Industry (Power Generation)
Jonathan Thompson, Non-government Organization (Wetland Habitat Conservation)

Attachment 2: Meeting #13 Action Item Log

Action	Who	By when
Action 13.1: The Water Conservation, Efficiency and Productivity Definition Project Team will revisit and refine the wording in the original statement of need, make any other necessary changes to the report, and present it for final approval at the January meeting.	The Water Conservation, Efficiency and Productivity Definition Project Team	Dec. 31
Action 13.2: The five new sectors on the working group (mining, ENGO, chemical manufacturers, City of Calgary [large municipality], and livestock industry) will identify their representatives and advise Terry by December 31.	Mining, ENGO, chemical manufacturers, City of Calgary large municipality, and livestock industry sectors	Dec. 31
Action 13.3: The secretariat will arrange a conference call involving the executive and Ron Pearson as chair of the Reporting Team to discuss what offer the Council could make to the new premier regarding implementation of Water for Life.	Secretariat, executive, Ron Pearson	Nov. 30
Action 13.4: Before the January Council meeting, the secretariat will facilitate a meeting of project managers of the Policy Issues and Gaps Project Team and the Shared Governance Working Group, to look at what they are doing and where there may be overlap, and convey the findings to their respective chairs for inclusion in future discussions by their teams.	Secretariat, project team managers	Jan. 5
Action 13.5: The executive will look at the Water Policy Issues and Gaps team's December report, including the budget, workshop plans and overall timelines, and provide feedback to the team as appropriate.	Executive	Dec. 20
Action 13.6: The Water Policy Issues and Gaps team will review its work plan and timelines and report back to Council in January on what remains to be done and how it plans to proceed.	The Water Policy Issues and Gaps team	Jan. 5

Attachment 3: Meeting #13 Decision Log

Decision 13.1: Council 1) approved recommendations 1-6 from the Water Conservation, Efficiency and Productivity Definition Project Team, and 2) asked the Shared Governance Working Group to consider how to address the issue of integrating planning processes.

Decision 13.2: The Council agreed to establish a Sector Plan Working Group, with the composition as recommended, to develop draft terms of reference for a Sector Plan Project Team.

Decision 13.3 The Council directed the Water Management Knowledge Broker Function Project Team to:

- 1. Proceed with part 1 of its proposal (the case study), subject to a) confirmation that this project is not duplicating work already underway, and b) securing funding for the work.*
- 2. Expand its discussions with WPACs, particularly the BRBC, and WaterSmart to refine and clarify part 2 of its proposal (the KB prototype), and advise the Council of the direction this work will take.*

Decision 13.4: Council approved the allocation of three Member seats for First Nations in the incorporated Society, with Treaty 6, 7 and 8 each having a seat.

Decision 13.5: With the exception of the core statement regarding ownership of water, Council confirmed the direction of the working group in developing core scope statements as the basis for the terms of reference for a Shared Governance Project Team.

Attachment 4: Meeting #13 Agenda

November 16, 2006
Government House, Edmonton, Alberta
12845 – 102 Avenue

GENERAL BUSINESS OF COUNCIL

- 9:00** **1.0 Administration – Chair** *20 mins*
- 1.1 Welcome, introductions and approve agenda
 - 1.2 Approve Summary Report from September 14, 2006 meeting
 - 1.3 Review of actions from last meeting
 - 1.4 Executive Committee Report
 - 1.5 Approve Council Meeting dates for 2007
- 9:20** **2.0 Water Conservation, Efficiency and Productivity Definition Project Team** *20 mins*
- Approve project team's final report and disband the team.
- 9:40** **3.0 Water Conservation, Efficiency and Productivity Sector Plans** *30 mins*
- Establish a working group to develop terms of reference for a sector plan project team.
- 10:10** **Coffee Break** *20 mins*
- 10:30** **4.0 Water Management Knowledge Broker Function Project Team** *30 mins*
- Approve proposal for a prototype knowledge broker
- 11:00** **5.0 Transition to Arm's Length Organization** *30 mins*
- 5.1 Review membership structure
 - 5.2 Approve three seats for First Nations (Treaties 6, 7 and 8).
 - 5.2 Receive update on status of revised Memorandum of Understanding
 - 5.3 Receive update on status of Process Guidelines
- 11:30** **6.0 Communication Strategy Subcommittee** *30 mins*
- Provide initial input on a draft communications strategy for Council.
- 12:00** **Lunch (to be provided in the room)** *45 mins*
- 12:45** **7.0 Reporting Project Team** *1 hr*
- Provide comments on the draft review report on implementation progress and approve a plan for finalizing and communicating the report.
- 1:45** **8.0 Shared Governance Working Group** *30 mins*
- Confirm the direction of the Working Group in developing core scope statements as the basis for the terms of reference for a Shared Governance Project Team.
- 2:15** **Coffee Break** *15 min*
- 2:30** **9.0 Water Policy Issues and Gaps Project Team** *1 hr*
- Receive information on a) an initial assessment of the policy and legislation issues identified by the team, b) the team's process and criteria for assessing priority items, and c) preliminary recommendations to address the key issues.
- 3:30** **10.0 Presentation: Water Research Strategy** *15 mins*
- Receive information on the recent GoA allocation of \$30-million to being implementing a water research strategy, which focuses on WFL outcomes.
- 3:45** **11.0 New or Other Business** *10 mins*
- New items of business or other items of information for Council
- 3:55** **Adjournment**